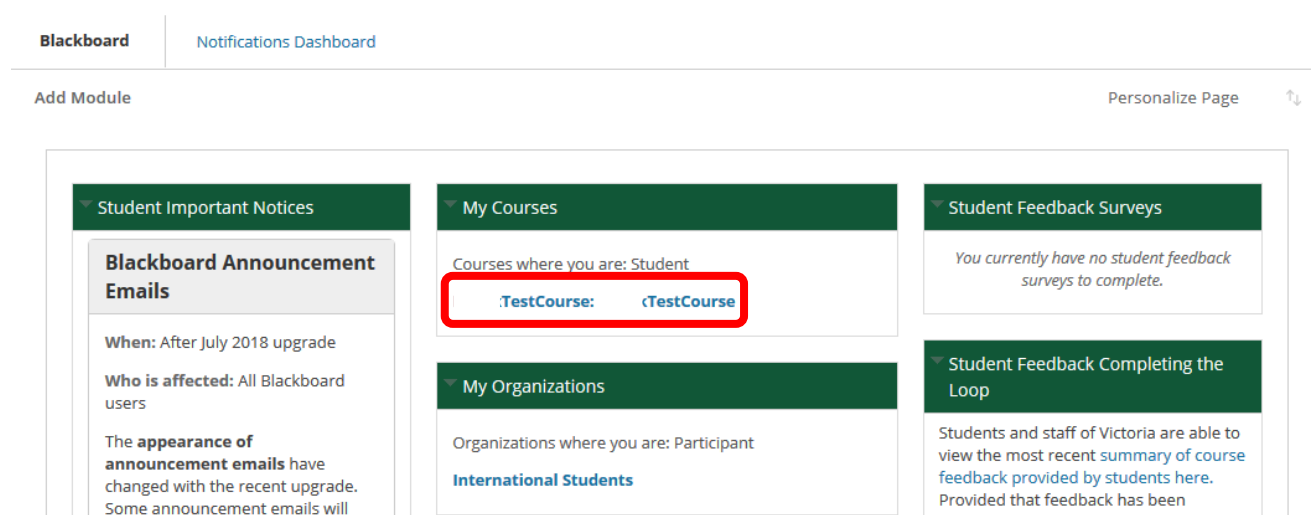


Turnitin

How to upload your assignment into Turnitin (TII)? (For Students)

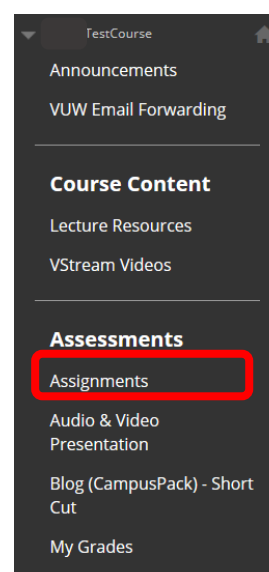
Step 1: Under 'My Courses' in Blackboard select the respective course

e.g. TestCourse



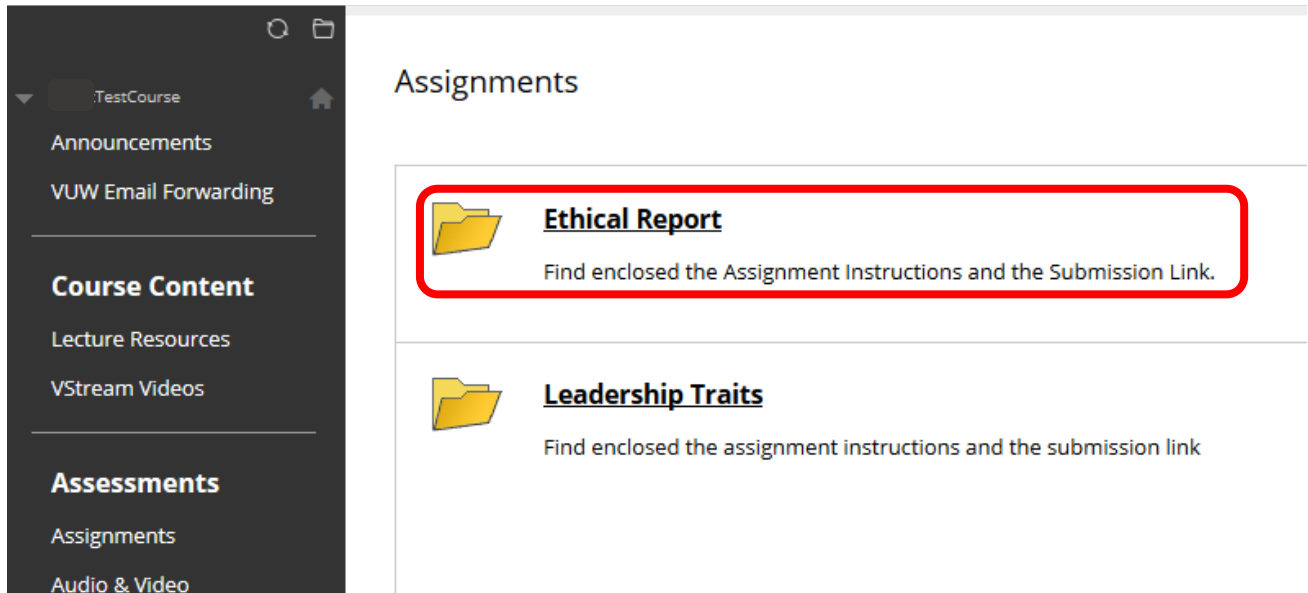
Step 2: In left-hand menu click on the title where submission link is provided

e.g. Assignment



Step 3: Select the relevant Turnitin assignment folder

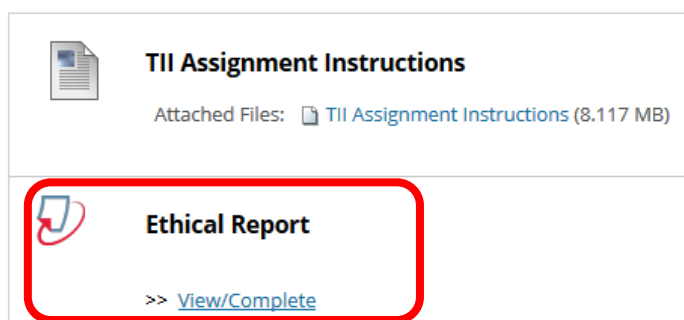
e.g. Ethical Report



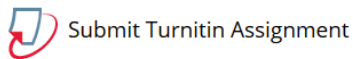
Step 4: Click on '>> View/Complete' for the relevant Turnitin assignment due

e.g. Ethical Report

Ethical Report



Step 5: Click on 'Submit'



The screenshot shows the Turnitin interface for a class. At the top, there are links for 'Messages', 'English', and 'Help'. Below the Turnitin logo, there are tabs for 'Assignment Inbox' and 'preferences'. A blue notification box says: "Welcome to your new class homepage! From the class homepage you can see all your assignments for your class, view additional assignment information, submit your work, and access feedback for your papers. Hover on any item in the class homepage for more information." Below this is a dark bar labeled 'Class Homepage'. A paragraph explains: "This is your class homepage. To submit to an assignment click on the 'Submit' button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read 'Resubmit' after you make your first submission to the assignment. To view the paper you have submitted, click the 'View' button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the 'View' button." Below this is a table titled 'Assignment Inbox: KartikTestCourse_94408_1' with columns for 'Info', 'Dates', and 'Similarity'. The table has one row for 'Ethical Report' with the following dates: Start 06-Aug-2018 11:46AM, Due 08-Aug-2018 11:59AM, Post 09-Aug-2018 12:00AM. To the right of the row are three buttons: 'Submit' (highlighted with a red box), 'View', and a download icon.

Info	Dates	Similarity
Ethical Report	Start 06-Aug-2018 11:46AM Due 08-Aug-2018 11:59AM Post 09-Aug-2018 12:00AM	Submit View

Step 6: Enter the 'Submission Title'

The screenshot shows the Turnitin submission form. At the top, there is a 'Submit: Single File Upload' dropdown menu. Below it are input fields for 'First name', 'Last name', and 'Submission title'. The 'Submission title' field is highlighted with a red box and contains the text 'How to upload Assignments into TII'.

Step 7: Scroll Down and choose the destination of the assignment for 'Upload Only' and Click 'Upload'

How to upload Assignments into TII

[What can I submit?](#)

Disclaimer: Plagiarism is defined by Victoria as presenting someone else's work as if it were your own, whether you mean to or not. 'Someone else's work' means anything that is not your own idea. Even if it is presented in your own style, you must still acknowledge your sources fully and appropriately. It is, however, perfectly acceptable to include the work of others as long as that is acknowledged by appropriate referencing. Plagiarism is a very serious matter. It is prohibited at Victoria. By submitting your work through the Turnitin Assignment link in Blackboard you acknowledge that your work will be submitted by the University to Turnitin to facilitate the detection of copied material. Turnitin keeps a digitised copy of the document on behalf of the University in order to detect future misconduct and to maintain records of the checking that has been done. Turnitin do not publish or re-distribute student work and access to original material is restricted to Victoria staff. If you decline to submit your work for review by Turnitin, you breach the requirement for students to comply with relevant University policies, regulations and procedures and may have your work not accepted for assessment. Students with concerns about Turnitin should discuss these with the Course Coordinator in the first instance.

Choose the file you want to upload to Turnitin:

Choose from this computer



Choose from Dropbox



Choose from Google Drive

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may be shared with our third party partners ONLY so that we may offer our service.

Upload

Cancel

This does not mean the assignment is submitted there is one final step

Step 8: Click on 'Confirm' to submit your assignment

Submit Turnitin Assignment

Submit: Single File Upload STEP ● ● ●

Please confirm that this is the file you would like to submit...

Author:

Assignment title:
Tutor Training Online Assessments & Feedback

Submission title:
How to upload Assignements into TII

File name:
How to upload your assignment MARK101.pdf

File size:
1.84M


Page count:
11

Word count:
141

Character count:
675

« Page 1 »

How to upload
your assignment.

Capital thinking. Globally minded. 

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may be shared with our third party partners ONLY so that we may offer our service.

ConfirmCancel

Once you click 'Confirm' the screen will refresh and you will see a message confirming your assignment submission as shown in next page.

In case you have chosen the wrong file by looking through the preview (in purple box) click on 'Cancel' and redo the above steps.

Submit Turnitin Assignment

Submit: Single File Upload STEP ●●●

Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

Author:

Assignment title: Tutor Training Online Assessments & Feedback

Submission title: How to upload Assignments into TII

File name: How to upload your assignment MARK101.pdf

File size: 1.84M

Page count: 11

Word count: 141


Character count: 675

Submission date: 08-May-2018 12:08PM (UTC+1200)

Submission ID: 932414282

« Page 1 »

How to upload your assignment.

Capital thinking. Globally minded. 

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may be shared with our third party partners ONLY so that we may offer our service.

You will also be emailed a submission confirmation from TII to your Student E-MAIL id.

e.g.

This is your Turnitin Digital Receipt



Turnitin No Reply <noreply@turnitin.com>
Today, 11:48

📧 📧 📧 Reply all ▾

Dear I

You have successfully submitted the file "How to upload an assignment into Turnitin" to the assignment "Turnitin Assignment" in the class " kTestCourse _94408_1" on 31-Jul-2018 11:48AM (UTC+1200). Your submission id is 983019492. Your full digital receipt can be downloaded from the download button in your class assignment list in Turnitin or from the print/download button in the document viewer.

Thank you for using Turnitin,

The Turnitin Team

Please retain the email securely in case of any discrepancies arising on your submission.

Note:

If you face any BB issue(s) (including Turnitin) please reach out to ITS Service Desk via

- e-mail its-servicedesk@vuw.ac.nz or
- Phone **463 5050**.