

## STAT193 Online Tutorial Guidelines

Trimester 2, July 2016

Before participating in online tutorial, please read our guidelines.

### Online Tutorial Etiquette

**Please show up on time.** Just like the face-to-face tutorials, the teaching will start at the allocated time. It disrupts the class if you show up late.

**Ask questions.** The online tutorial is supposed to be the same as the face-to-face ones. Please ask questions to the Tutor and to your peers when you want to know something.

**Use the chat function.** We encourage you to chat to each other during the tutorial, using the chat function. When you chat to the tutor, be aware that it may take a few minutes to get a response.

**Please behave respectfully.** As with any other learning experience at VUW, we expect you to treat your classmates and Tutor with respect.

**Turn your audio off, until you need it.** To avoid loud distractions during the tutorial, please turn off your audio, until you have a question to ask.

**Video (and audio) are optional** You can be as interactive (or not) as you wish. You can turn off your video, turn off your audio – and just listen. It's up to you.

### Tutorial Recordings

The tutorials will be recorded for two main reasons:

1. The teaching staff can review the videos and use them to improve the online tutorials
2. The students in the tutorial can view the tutorial videos, afterwards, for studying purposes.

The recordings will be made available through Blackboard, and only to students who are a part of the online tutorial group in this Trimester's offering of STAT193. In the case of an emergency, in future years, the videos may be used instead of face to face tutorials.

### ***By signing into the online tutorials through Zoom software, you promise to:***

- ✓ Behave appropriately and respectfully to peers and the teaching staff
- ✓ Acknowledge that the tutorials will be recorded, and viewed by students in the online tutorial group
- ✓ Acknowledge that the recordings will be used, as stated above.

If you have any questions about the online tutorials, please email your Tutor, David Cox (david.cox@vuw.ac.nz).